

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION,
BELLE VALLEY SCHOOL DISTRICT NO. 119, ST. CLAIR COUNTY, ILLINOIS
SEPTEMBER 18, 2007

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The Board of Education of District No. 119, St. Clair County, Illinois, met in the Board Room, Belle Valley School-South, 1901 Mascoutah Road, Belleville, Illinois, in said District at 7:00 P.M. on Tuesday, September 18, 2007.

President Karen Kunz called the meeting to order. The roll was called and the following members were present: Mr. Vaughn, Mrs. Baltz, Mr. Baysinger, Mrs. Kunz, and Mr. Smith. Those absent: Mr. Tiemann and Mr. Byrd.

The Board of Education and others in attendance recited the pledge of allegiance.

President Kunz recommended adopting the board agenda. Mr. Smith moved to approve the board agenda. Mr. Baysinger seconded the motion. All members in favor, motion carried.

President Kunz called for citizen's non-agenda items. There were no public comments.

Supt. Hill stated that the 2006-07 District Annual Financial Audit completed by Dennis Rose and Associates, P.C., Certified Public Accountants, was presented for review. Mrs. McKay and Mr. Dennis Rose discussed the audit, summary pages, legal debt limit, the inclusion of the single audit and notes to the financial statements. Mr. Rose asked for questions and there were none.

Mrs. Kathy Goetter, North principal, introduced Jenny Kehrer, Jennifer Wieseman, Brittany Laux, Veronica Denton, and Gary Miller as new Belle Valley North employees to the Board of Education. Dr. Tammy Leib, South principal, introduced Marge Belt, Kathy Sinclair, Jennifer McCracken, Rebecca Cusumano, and Donnette Hauer as new Belle Valley South employees to the Board of Education. Superintendent Hill and the Board of Education members welcomed the new teachers and staff, and stated that the school year is off to a great start.

Mrs. Kathy Goetter and Dr. Tammy Leib met with Dr. Jim Rosborg on September 10th for planning the school improvement day to be held on September 21st. The ISAT sequential data was reviewed. Dr. Rosborg explained how to understand the data, how the data will be distributed to the staff and how to disaggregate the data to the principals. An ongoing dialogue for the school improvement plan with the teachers was planned. The students at Belle Valley School District are similar to Belleville District #118 students with the high poverty rates and high achievement scores. Dr. Leib stated that the principals developed a list with objectives to

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target students who are identified on the cusp. The principals are sharing the ISAT objectives with S.I.P. team members who will facilitate as leaders for goal setting and the development of corresponding action plans. Dr. Hill stated that the ISAT data will be shared with the Board of Education during the October board meeting.

Supt. Hill discussed and recommended the development of a technology advisory committee. Dr. Hill, Mr. Baysinger and Mr. Sawyer met to discuss the parameters of the committee. The committee would review and offer recommendations on the purchase of hardware and software programs. The committee would assist Mr. Sawyer in the presentation of the semiannual report on the status of technology, and in the development of a three to five year technology plan for growth and maintenance for new technology within the District. The committee would support the technology support systems for the new building project, and serve as an advisory group in the preparation and submission of all technology plans and other documentation required by the Illinois State Board of Education. The committee would consist of nine team members. Mr. Vaughn moved to approve the adoption of the technology advisory committee. Mr. Smith seconded the motion. All members in favor, motion carried.

Supt. Hill discussed the pay rate for a long-term substitute teacher. When a regular teacher is out for family medical leave, the substitute teacher is responsible to make lesson plans, grade papers, and record grades. In order to attract the best available substitute teacher, Supt. Hill recommended increasing the pay rate for long-term substitute teachers. Mr. Smith moved to pay a long-term substitute teacher at the regular substitute rate for 10 days, on the 11th day the daily rate for the long-term substitute goes up to the B.S. step 1 daily rate and retroactive pay for the first 10 days would be paid after completing the long-term substitute position. Mr. Vaughn seconded the motion. Board members stated they had more questions. Mr. Smith withdrew his motion. Mr. Vaughn withdrew his second to the motion. Board members discussed about the daily and long-term lesson plans. Supt. Hill said the Belle Valley teacher outlines the long-term lesson plans, but the substitute teacher writes the daily plans when the teacher has a long-term absence. Mr. Smith moved to pay a long-term substitute teacher at the regular substitute rate for 10 days, on the 11th day the daily rate for the long-term substitute goes up to the B.S. step 1 daily rate and retroactive pay for the first 10 days would be paid after completing the long-term substitute position. Mr. Vaughn seconded the motion.

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Members voting aye on roll call: Mr. Vaughn, Mrs. Baltz, Mr. Baysinger, Mrs. Kunz and Mr. Smith. Nays none, motion carried.

Supt. Hill discussed proposed action goals to accomplish over the next 12 to 18 months for the new building. Mrs. Kunz, Mr. Smith, Mr. Vaughn, Mr. Busch and Dr. Hill visited Alberici Construction Company, Overland, MO for energy efficient ideas for the new school building. Supt. Hill suggested the possibility of a strategic planning session for the board. Mr. Vaughn discussed board members making suggestions at next month's board meeting for the new building. Mr. Smith added that Belle Valley staff need to conclude the visits to other schools such as Central Jr. High before the District contracts with an architect. Supt. Hill stated the short term list is to visit other local schools. The Board of Education will embellish building action goals for the next few board meetings.

Supt. Busch recommended the approval of the application for recognition of Belle Valley North and Belle Valley South Schools, which is a yearly compliance report mandated by the State Board of Education. The application will be processed electronically through IWAS, an internet site of the Illinois State Board of Education. Mrs. Goetter stated that Mrs. Sarmiento, a teacher aide, did provide instructional support this school year. The application will be corrected before submission to ISBE to correct Mrs. Sarmiento as providing instructional support for this school year. Supt. Busch stated that the District is in compliance with the policies and the Regional Office of Education reviews those policies every three years. Mr. Smith moved to approve the application for recognition of Belle Valley North and Belle Valley South Schools as corrected. Mr. Vaughn seconded the motion. Members voting aye on roll call: Mr. Vaughn, Mrs. Baltz, Mr. Baysinger, Mrs. Kunz and Mr. Smith. All members in favor, motion carried.

The 2006 real estate tax report was discussed. The District has received to date \$1,853,598.76, which was 62.16% of the total extension.

Supt. Hill briefly discussed a letter responding to a resident near Belle Valley North regarding the trimming of the trees on Belle Valley property.

Mrs. Kunz asked if board members had any questions for the consent agenda items, which included: the minutes of the regular meeting of the Board of Education on August 21, 2007, the executive session minutes of the regular meeting of the Board of Education on August

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21, 2007, the financial report, the treasurer's report, payment of bills and the audited 06-07 Annual Financial report. The bills were presented for approval and payment in the following amounts (see itemized lists attached): Ed. Fund \$54,379.95; Bldg. Fund \$35,178.08; and Transportation Fund \$21,001.61. Board members discussed one bill on the board report. Mrs. Baltz moved to approve the items listed on the consent agenda. Mr. Vaughn seconded the motion. Members voting aye on roll call: Mr. Vaughn, Mrs. Baltz, Mr. Baysinger, Mrs. Kunz and Mr. Smith. Nays none, motion carried.

President Kunz called for board member requests or reports. Mr. Vaughn stated that Belleville High School East has purchased 8 acres from Sandy's Back Porch and the City of Belleville has plans to annex the property into the city limits. The high school plans to use the land as soccer fields. The land is adjacent to Belle Valley North school property. The superintendent will follow up and contact Supt. Moats at Belleville High School District #201 regarding the land use.

The enrollment for Belle Valley South and Belle Valley North was 400 and 482 students, respectively. The total enrolled students of 885 students has decreased by 35 students from the ending enrollment from the prior year.

Mrs. Goetter, Belle Valley North principal, discussed the following: the marquee at Belle Valley North was a hand me down from Belle Valley South. Mrs. Goetter has looked into the size and cost for a new marquee. The Booster Club would make a \$7,500 donation towards the purchase of a new marquee. The new marquee would need electric for led messages, concrete foundation, construction and installation of the sign. Mr. Smith suggested a community effort to build the marquee. A marquee on West Blvd was suggested as a possibility. Mrs. Goetter will collect more information on the led signs. The North convection oven is not working well and food is not cooking evenly. The fire suppression system has not been used because the kitchens do not fry any foods. Supt. Hill stated that gas ovens would be more economical. Vendors sell ten gas ovens compared to one electric oven. Each gas oven takes 60,000 BTU's and the line would not be very big. The ovens would be under the \$20,000 limit for bidding requirements. Mr. Smith stated that he knew someone who could evaluate the equipment. Supt. Hill suggested that the non-profit organization may have a use for the old oven. Supt. Hill will seek estimates for a replacement oven.

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Supt. Hill stated that Mr. Robert Quandt will attend next month's board meeting to discuss the school's liability and property insurance. Mr. Quandt asked that the meeting begin at 6:30 p.m. rather than 7:00 p.m. Mr. Smith moved to schedule the October 16, 2007 meeting to begin at 6:30 p.m. Mrs. Baltz seconded the motion. All members in favor, motion carried.

The superintendents reviewed the principal's professional goals for the 2007-08 school year and included it in the board packets as an informational item for the board members. The evaluation of teachers needs to be developed in the coming months as an administrative function and submit it to the Illinois State Board of Education. The principals have developed a schedule for teachers who are to be evaluated this school year. Board members discussed that they are uneducated about the evaluation plan. Members asked how does the Board of Education insure that an evaluation plan would be followed and not have problems in the future. The administration suggested that the evaluation tool would be shared with the board members.

Supt. Hill discussed adopting a resolution letter not permitting annuity contract transfers and exchanges among the 403(b) tax deferred annuity program carriers unless the school approves the carrier. Such transaction will not be treated as tax-free transfers, but instead will be deemed to have been distributions from the 403(b)/TSA plan. A distribution of this kind may be subject to taxation and penalties subject to IRS rules. Mr. Smith moved to approve the letter for annuity contract transfers and exchanges. Mr. Vaughn seconded the motion. All members in favor, motion carried.

Supt. Hill recommended accepting Kaitlyn Richter's letter of resignation as an extended school program employee. Mr. Smith moved to accept Kaitlyn Richter's letter of resignation. Mr. Baysinger seconded the motion. All members in favor, motion carried.

Upon the recommendation of President Kunz, Mrs. Baltz moved that the Board of Education go into closed executive session at 9:55 p.m. for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Mr. Baysinger seconded the motion. Members voting aye on roll call: Mr. Vaughn, Mrs. Baltz, Mr. Baysinger, Mrs. Kunz and Mr. Smith. Nays: none, motion carried.

At 11:35 p.m. Mr. Smith moved that the Board of Education reconvene in open session. Mr. Baysinger seconded the motion. All members in favor, motion carried.

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Mr. Smith moved to hire Tiffany Sue Glander for the ESP program at South. Mr. Baysinger seconded the motion. Members voting aye on roll call: Mr. Vaughn, Mrs. Baltz, Mr. Baysinger, Mrs. Kunz and Mr. Smith. Nays: none, motion carried.

Mr. Smith moved to hire Maria Kelso as a part time hourly employee with her primary focus being the maintenance of the BVS webpage. Mr. Baysinger seconded the motion. Mr. Smith moved to roll the previous roll and was seconded by Mr. Baysinger. Members voting aye on the previous roll call: Mr. Vaughn, Mrs. Baltz, Mr. Baysinger, Mrs. Kunz and Mr. Smith. Nays: none, motion carried.

Mr. Smith moved to employ Angie Rhymer retroactive to the beginning of the current school term. Mr. Baysinger seconded the motion. Mr. Smith moved to roll the previous roll and was seconded by Mr. Baysinger. Members voting aye on the previous roll call: Mr. Vaughn, Mrs. Baltz, Mr. Baysinger, Mrs. Kunz and Mr. Smith. Nays: none, motion carried.

Mr. Smith moved to hire a part-time secretary for the central office. Mr. Baysinger seconded the motion. Mr. Smith moved to roll the previous roll and was seconded by Mrs. Baltz. Members voting aye on the previous roll call: Mr. Vaughn, Mrs. Baltz, Mr. Baysinger, Mrs. Kunz and Mr. Smith. Nays: none, motion carried.

Mr. Smith moved to approve the 2007-08 salary recommendations made by the superintendents for Mrs. Goetter and Dr. Lieb. Mr. Baysinger seconded the motion. Mr. Smith moved to roll the previous roll and was seconded by Mr. Baysinger. Members voting aye on the previous roll call: Mr. Vaughn, Mrs. Baltz, Mr. Baysinger, Mrs. Kunz and Mr. Smith. Nays: none, motion carried.

There being no further business to come before the Board of Education at this time, Mr. Smith moved that the meeting adjourn. Mrs. Baltz seconded the motion. All members in favor, motion carried.

Karen L. Kunz, President
Board of Education
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Joan E. McKay, Secretary
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