

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION,
BELLE VALLEY SCHOOL DISTRICT NO. 119, ST. CLAIR COUNTY, ILLINOIS
MARCH 16, 2010

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The Board of Education of District No. 119, St. Clair County, Illinois, met in a classroom, Belle Valley School South, 1901 Mascoutah Road, Belleville, Illinois, in said District at 7:03 p.m. on Tuesday, March 16, 2010.

President Kunz called the meeting to order. The roll was called and the following members were present: Mr. Vaughn, Mrs. Collins, Mrs. Kunz, Mrs. Skillern, Mr. Smith, and Mr. Tiemann. Those absent: Mr. Byrd.

The Board of Education and others in attendance recited the pledge of allegiance.

President Kunz recommended moving section C to A and adopt the remaining agenda as presented. Mr. Smith moved to adopt the agenda as recommended. Mr. Tiemann seconded the motion. All members in favor, the agenda was adopted.

President Kunz called for public comments from the audience.

Bobby Baker, representative from Midland States Bank, gave the Board of Education an overview of the Certificate of Deposit Account Register Service (CDARS) program. The Midland States Bank negotiates length and rates on certificate of deposits with other FDIC insured banks. The CDARS program has been approved for public fund investments. Qualified banks are well capitalized in assets. The certificates of deposit are covered by FDIC insurance. The school district's information is kept confidential, and the relationship is kept with the Midland States Bank. The CDARS deposit placement agreement was discussed. Ms. Baker stated that there is no fee for using the CDARS program. All the certificate of deposits are opened on Thursday to make sure there are enough funds for the program. Funds have to be in the money market account by noon on Tuesday and funds are transferred out on Thursday. The CDARS deposits earn interest compounded on a daily basis. Ms. Baker asked if anyone had any questions. There were no questions or comments. Kathleen Yung and Lisa Augustine, representatives from Midland States Bank, thanked the Board of Education for allowing them to explain the CDARS program.

President Kunz asked if any board members had any questions or comments for the consent agenda items. The consent agenda included the minutes of the regular meeting of the Board of Education on February 16, 2010, the executive session minutes on February 16, 2010,

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the minutes of the special meeting of the Board of Education on February 23, 2010, the minutes of the special meeting of the Board of Education on March 9, 2010, the financial report, the treasurer's report, ESP financial report, cafeteria reports, and enrollment report. Board members discussed reimbursing the O & M Fund from the Capital Project Fund for the mine subsidence and new building expenses paid from the O & M Fund. Mr. Tiemann moved to approve the consent calendar items a through e. Mrs. Collins seconded the motion. Members voting aye on roll call: Mr. Vaughn, Mrs. Collins, Mrs. Kunz, Mrs. Skillern, Mr. Smith, and Mr. Tiemann. Nays: none, motion carried.

Board members discussed several board bills. The bills were presented for approval and payment in the following amounts (see itemized lists attached): Ed. Fund \$59,038.93; O & M Fund \$19,457.67; Debt Service \$965,908.45, Transportation Fund \$45,354.82, and Capital Project Fund \$679,854.00. Mr. Tiemann moved to approve the board bills. Mrs. Collins seconded the motion. Members voting aye on roll call: Mr. Vaughn, Mrs. Collins, Mrs. Kunz, Mrs. Skillern, Mr. Smith, and Mr. Tiemann. Nays: none, motion carried.

President Kunz asked for board member comments on the investment proposal. Board members discussed the investment strategy presented earlier in the meeting. Mr. Tiemann discussed how the banks qualify for the CDARS program. Mrs. Kunz stated she would like to read the CDARS agreement prior to making any decision.

President Kunz stated that board policies listed below were discussed at the regular board meeting on February 16, 2010. She recommended approving the policies as presented.

- 2:130 – School Board – Board-Superintendent Relationship
- 2:140 – School Board – Communications To and From the Board
- 2:150 – School Board – Committees
- 2:160 – School Board – Board Attorney
- 2:170 – School Board – Procurement of Architectural, Engineering, and Land Surveying Services
- 2:190 – School Board – Mailing Lists for Receiving Board Material

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- 2:20 – School Board – Types of School Board Meetings
- 2:210 – School Board – Organizational School Board Meeting
- 2:230 – School Board – Public Participation at School Board Meetings and Petitions to the Board
- 2:240 – School Board – Board Policy Development
- 2:150-AP – School Board – Administrative Procedure – Superintendent Committees
- 2:170-AP – School Board – Administrative Procedure – Qualification Based Selection
- 2:200-AP – School Board – Administrative Procedure – Types of School Board Meetings
- 2:140E – School Board – Exhibit – Guidance for Board Member Communications, Including Email Use
- 2:220-E1 – School Board – Exhibit – Board Treatment of Closed Meeting Verbatim Records and Minutes
- 2:220-E2 – School Board – Exhibit – Motion to Adjourn to Closed Meeting
- 2:220-E3 – School Board – Exhibit – Closed Meeting Minutes
- 2:220-E4 – School Board – Exhibit – Open Meeting Minutes
- 2:220-E5 – School Board – Exhibit – Semi-Annual Review of Closed Meeting Minutes
- 2:220-E6 – School Board – Exhibit – Log of Closed Meeting Minutes

Mr. Tiemann moved to approve the above listed board policies as presented. Mrs. Collins seconded the motion. Members voting aye on roll call: Mr. Vaughn, Mrs. Collins, Mrs. Kunz, Mrs. Skillern, Mr. Smith, and Mr. Tiemann. Nays: none, motion carried.

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President Kunz asked for discussion on the resolution approving a bond record keeping policy for the District. Supt. Freeman discussed the resolution with Dennis Rose, the District's auditor. Mr. Rose would be engaged to review the bond record keeping and review for arbitrage regarding the building bonds. Mr. Tiemann moved to approve the resolution approving a bond record keeping policy for the District. Mrs. Collins seconded the motion. Members voting aye on roll call: Mr. Vaughn, Mrs. Collins, Mrs. Kunz, Mrs. Skillern, Mr. Smith, and Mr. Tiemann. Nays: none, motion carried.

The St. Clair County Board of Review informed the District that a hearing would be held on March 23, 2010 regarding the assessment of the Carlyle Plaza Shopping Center. The assessment could be a possible loss of over \$100,000 in assessed value.

President Kunz stated that the following policies are the first reading of revised board policies:

- 2:240-E2 – School Board – Exhibit – Developing Local Policy
- 2:240-E3 – School Board – Exhibit – Policy Manual Updates
- 2:250 – School Board – Access to District Public Records
- 2:250-AP1 – School Board – Administrative Procedure – Access to and Copying of District Public Records
- 2:250-AP2 – School Board – Administrative Procedure – Protocols for Record Preservation and Development of Retention Schedules
- 2:250-E1 – School Board – Exhibit – Written Request for District Public Records
- 2:250-E2 – School Board – Exhibit – Immediately Available Public Records
- 2:260-AP – School Board – Administrative Procedure – Guidelines for Investigating Complaints and Allegations of Misconduct
- 2:260-AP2 – School Board – Administrative Procedure – Nondiscrimination Coordinator and Complaint Manager
- 3:10 – General School Administration – Goals and Objectives

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- 3:70 – General School Administration – Succession of Authority
- 3:70-AP – General School Administration – Administrative Procedure – Succession Plan
- 4:40 – Operational Services – Incurring Debt
- 4:45-AP – Operational Services – Administrative Procedure – Insufficient Fund Checks
- 4:50 – Operational Services – Payment Procedures
- 4:55 – Operational Services – Use of Credit and Procurement Cards
- 4:55-AP – Operational Services – Administrative Procedure – Controls for the Use of District Credit and Procurement
- 4:55-E – Operational Services – Exhibit – Cardholder’s Statement Affirming Familiarity with Requirement for Using District Credit and/or Procurement Cards
- 4:60-AP1 – Operational Services – Administrative Procedure – Purchases
- 4:60-AP2 – Operational Services – Administrative Procedure – Third Party Non-Instructional Contracts

President Kunz stated the second reading of the above listed policies would be presented at the regular April board meeting. Board members discussed board policy 2:250 copying fees of 15 cents per page after the first 50 free pages.

Mrs. Goetter, Belle Valley North principal, stated that Bobby Norfolk, a storyteller and musician, will be hosted at Belle Valley South on March 22. The kindergarten play was scheduled for March 25 with the dress rehearsal at 9:45, play for parents at 12:45 and the second show at 1:45. Mrs. Goetter stated that the ISAT testing was completed.

Dr. Leib, Belle Valley South principal, stated that 60 South students read a book titled “Lightning Thief” and then went to the movie. Sixty students participated in the science fair. Three students earned 2nd place at SWIC science fair competition. The librarian held a battle of the books with trivia contest on the books. The chorus and band students participated in music

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contests. The scholar bowl tournament was held at Belle Valley South and will offer the tournament for the next three years. The ISAT tests are completed, and the teachers worked very hard to prepare the students to do well on the ISAT tests.

Mrs. Sara McGinthy and Mrs. Amy Evans invited the board members to attend Willy Wonka Jr. school musical on Friday and/or Saturday evening performances.

Supt. Freeman discussed the three-year budget projection. He stated the three-year projection is conservative for the current year. The collar counties around Chicago are hurting more due to the PTEL caps on local tax increases. The governor has cut the education funding, state police funding and reduction of 10% in state funding overall for the next school year. Supt. Freeman anticipates a decrease in the Education Fund of \$600,000 over the next three years. Mr. Smith and Mr. Vaughn discussed various budget line projections for revenue and expense in the Education and Transportation Funds.

President Kunz asked for a building committee update. Mr. Smith stated that the architect, superintendent and he interviewed the four lowest bidders at the Ittner architect office in St. Louis over two days.

Upon the recommendation of President Kunz, Mr. Smith moved that the Board of Education enter executive session at 8:55 p.m. for the purpose of discussing litigation, staff grievance, student discipline, board self-evaluation, negotiations and the appointment, employment, or dismissal of an employee or officer. Mrs. Collins seconded the motion. Members voting aye on roll call: Mr. Vaughn, Mrs. Collins, Mrs. Kunz, Mrs. Skillern, Mr. Smith, and Mr. Tiemann. Nays: none, motion carried.

At 10:21 p.m., Mr. Vaughn moved that the Board of Education reconvene in open session. Mr. Smith seconded the motion. All members in favor, motion carried.

President Kunz recommended to accept the letter of resignation for retirement from Ken Muren as a part time custodian. Mr. Vaughn moved to accept Ken Muren's letter of resignation for retirement. Mr. Smith seconded the motion. All members in favor, motion carried.

A resolution to re-employ the tenured certified staff of Belle Valley School District #119 for the 2010-2011 school-year was presented. Mr. Smith moved to adopt the resolution. Mrs.

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Skillern seconded the motion. Members voting aye on roll call: Mr. Vaughn, Mrs. Collins, Mrs. Kunz, Mrs. Skillern, Mr. Smith, and Mr. Tiemann. Nays: none, motion carried.

President Kunz recommended not to re-employ Jenny Kehrer, a non-tenured teacher, for the 2010-2011 school year. Mr. Smith moved to not re-employ Jenny Kehrer for the 2010-2011 school year. Mr. Vaughn seconded the motion. Members voting aye on roll call: Mr. Vaughn, Mrs. Collins, Mrs. Kunz, Mrs. Skillern, Mr. Smith, and Mr. Tiemann. Nays: none, motion carried.

President Kunz recommended to reduce in force Jennifer Largent and Dwonka Compton as teacher aides for the 2010-2011 school year due to anticipated decreases in state funding. Mr. Smith moved to reduce in force Jennifer Largent and Dwonka Compton as teacher aides for the 2010-2011 school year. Mrs. Skillern seconded the motion. Members voting aye on roll call: Mr. Vaughn, Mrs. Collins, Mrs. Kunz, Mrs. Skillern, Mr. Smith, and Mr. Tiemann. Nays: none, motion carried.

President Kunz recommended employing Melissa Brown as noon supervisor at Belle Valley North. Mr. Vaughn moved to employ Melissa Brown as a noon supervisor at Belle Valley North. Mr. Smith seconded the motion. Members voting aye on roll call: Mr. Vaughn, Mrs. Collins, Mrs. Kunz, Mrs. Skillern, Mr. Smith, and Mr. Tiemann. Nays: none, motion carried.

President Kunz recommended employing Emily Thoman as sound technician for the musical. Mr. Vaughn moved to employ Emily Thoman as sound technician for the musical. Mr. Smith seconded the motion. Members voting aye on roll call: Mr. Vaughn, Mrs. Collins, Mrs. Kunz, Mrs. Skillern, Mr. Smith, and Mr. Tiemann. Nays: none, motion carried.

Supt. Freeman recommended placing Student A in Safe School for two years with the expulsion held in abeyance as long as the student does not commit any more expendable offenses. Mr. Smith moved to accept the administration's recommendation to place Student A in Safe School for two years with the expulsion held in abeyance as long as the student does not commit any more expendable offenses. Mrs. Skillern seconded the motion. Members voting aye on roll call: Mr. Vaughn, Mrs. Collins, Mrs. Kunz, Mrs. Skillern, Mr. Smith, and Mr. Tiemann. Nays: none, motion carried.

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There being no further business to come before the Board of Education at this time, Mr. Vaughn moved that the meeting adjourn. Mr. Smith seconded the motion. All members in favor motion carried.

Karen Kunz, President
Board of Education
Belle Valley School District No. 119
St. Clair County, Illinois

Joan E. McKay, Secretary
Board of Education
Belle Valley School District No. 119
St. Clair County, Illinois